

MEETING #45 - December 10

At a Regular Meeting (#1) of the Madison County Board of Supervisors on December 10, 2019 at 4:00 p.m. at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
 Amber Foster, Vice-Chair
 Jonathon Weakley, Member
 Charlotte Hoffman, Member
 Jack Hobbs, County Administrator
 Sean Gregg, County Attorney
 Jacqueline S. Frye, Deputy Clerk

ABSENT: Kevin McGhee, Member

Call to Order, Pledge of Allegiance & Moment of Silence Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson noted that Supervisor McGhee will be absent from today's session; a quorum was established.

Chairman Jackson called for additions/corrections to today's Agenda.

- *Change: Public Hearing (at 6:00 p.m. [instead of 4:00 p.m.])*
- *Add: Closed Session*
- *Proposal: Change starting time of meeting on 12'18'2019 to 5:00 p.m. (instead of 6:00 p.m.)*

Supervisor Hoffman moved that the Agenda be approved as amended, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee*

Public Comment

Chairman Jackson opened the floor for public comment. The following individual(s) provided comments:

- Nick McDowell: Comments pertained to the upcoming budget season; encouraged the Board of Supervisors to consider requesting that all departments that present a budget proposal to also make some distinction between: 1) the work they have to do; 2) the work they want to do; 3) and what's needed in order to allow them to do the work they think they'll need to do; feels the upcoming year will prove to be financially challenging.

With no further comment(s) being brought forth, the public comment opportunity was closed.

Special Appearances:

1. Public Hearing - Moore Building *(Advertised for 6:00 p.m.)*

2. Quarterly VDOT Report (Alan Saunders, Resident Engineer) - [Resolution #2019-19]: Alan Saunders, Resident Engineer (VDOT) was present and advised that he will fill the current position until a new individual is

assigned; highlights focused on the December report for Madison County. A review was initiated with Joel DeNunzio, VDOT, that focused on 'action items' for Madison County as follows:

- Nethers Road Bridge Replacement (ad date still being determined)
- Route 29 Project (at Shelby Road): On schedule; ad date is scheduled in late 2022
- Two (2) traffic studies have been completed (i.e. rural rustic)
- Six Year plan (approved on May 28'2019)
- RRRC 2035 Regional Long-Range Transportation Plan

Concerns from the Board focused on the following issues:

Pavement depression on Route 29 SB-just south of Prince Michel:

- *Supervisor Hoffman noted that the area has been improved, but a dip still remains in place.*
Mr. Saunders noted that the culvert was replaced and the area was repaved; further review will be initiated on this area of Rt. 29 S.

Fairgrounds Road:

- *Supervisor Weakley questioned if this area will involve the initiation of a right-hand turning lane onto Rt. 29.*
 - Mr. Saunders noted that upon review of this location, right-of-way availability was discussed as well as to why there was no right-of-way on the frontage (to the east of the roadway).

Safety at SR609/W. Hoover Road and SR604/Arrington Mountain Road

- Mr. Saunders noted that nothing has been done at this location as of date.

Kinderhook Road safety/Steve Coffey

- *Chairman Jackson: Referred to a citizen's complaints about someone speeding along the roadway that resulted in an accident; requested that signage be erected to advise of the speed limit.*
 - Mr. Saunders noted that he will research the above referenced concern.

Intersection at Rt. 231 and Cedar Hill Road (left turn to Town of Madison):

- *Supervisor Weakley referred to the site distance issues at the intersection of Rt. 231 and Cedar Hill Road when making a left turn heading back to Main Street - questioned if rumble strips could be installed to enhance safety at this intersection.*

Mr. Saunders verbalized favor of installing rumble strips, as they do work; however, some property owners do complain about the noise caused by these strips; advised there are also alternative solutions that can be assessed; offered to drive through the area (with Supervisor Weakley) on Friday.

Smart Scale Projects: The County Administrator requested input on the smart scale timetable; noted that the County was asked on short notice to present a proposal for four (4) projects, which didn't prove to be very successful. Since that time, John Sherer, Emergency Medical Services Coordinator, has identified three (3) intersections that may be eligible based on public safety concerns:

- 1) Intersection at Shelby Road
- 2) Intersection at Pratts
- 3) Intersection at Route 15 and Oak Park Road

And questioned if any of the above referenced projects will qualify for inclusion in the smart scale program, and what procedures the County may need to undertake in order to accomplish this.

Mr. Saunders noted that he will follow up on Madison County's smart scale status. Currently, there are no round 4 applications for Madison County. VDOT is currently trying to vent through round 3 of the smart scale project in 2017-2018, and funding that was allocating.

Further discussions focused on the probability that there may be other programs that may be beneficial to the County and that general safety improvements may fall under the category of maintenance items.

In closing, Mr. Saunders noted that follow-up will be scheduled with Chuck Proctor, District Planner Program Manager, to assess Madison's top project locations; he also noted that the deadline for receipt of smart scale applications is April 2020.

Supervisor Hoffman moved that the Board approve Resolution #2019-16 [Novum Road Project - Rural Rustic Road Designation], seconded by Supervisor Weakley. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

The Resolution reads as follows:

RESOLUTION #2019-16

WHEREAS, Section 33.2-332 OF THE Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Madison County, Virginia ("Board") desires to consider whether Route tot Novum Road, from: Route 607 To: Culpeper County line, should be designated a Rural Rustic Road; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THERFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

3. Presentation: Completion of Board of Equalization Work (Chairman Phil Brockman): Phil Brockman, Chairman, Board of Equalization, was present to provide a brief overview of the reassessment process. Citizens assigned to serve with Phil Brockman included John Quinley, Kimberly Pumphrey, Doug Fears and Bill Gentry. Suzanne Long was called to serve as the Clerk and provided exceptional support during the equalization process. In closing, he advised that the Board of Equalization received thirty-eight (38) request to appeal reassessments of property with twenty-three (23) properties being approved for reassessment based on information provided by the respective property owners.

John Quinley was present and noted that (in his opinion) the overall equalization process was done in a most efficient manner. He expressed much pleasure for the opportunity to have been selected to serve on the Board of Equalization.

- *Supervisor Weakley: Advised that the members of the Board of Equalization consisted of a collective group of citizens; provided accolades to the members for their service to the citizens of Madison County.*

4. Consideration: Memorandum of Understanding with Rural Madison on Share Shed (Berry): Roger Berry, Director of Facilities, was present and advised that he and the County Administrator met with Khalil Hassan and Ursula Foster of the Rural Madison Council, would like to handle cleaning out the share shed at least once a week (by volunteers), but not have complete oversight of the structure. A MOU has been presented today for review and/or action by the Board.

The County Administrator advised that the overall idea is nothing formal, but to allow the Rural Madison Council to support the operation of the share shed. The County Attorney has drafted an informal agreement for review and approval by the Board of Supervisors subject to their being no rules to place limits on who would receive re-used items processed through the share shed. It was also noted that the volunteers from Rural Madison do not want to be tasked as being responsible for the overall handling of the share shed, but would like to help by volunteering their services to keep the building neat and organized.

The County Attorney noted that the details contained in the proposed agreement are relatively minor and doesn't foresee any problems with what Rural Madison is proposing.

Supervisor Foster moved to adopt the Memorandum of Understanding with Rural Madison, subject to refinement of the proposed contract, seconded by Supervisor Hoffman. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

Constitutional Officers

Clerk of Circuit Court: Leeta Louk, Clerk of the Circuit Court, was present to announce that the swearing in ceremony for all elected officials is being scheduled for December 18, 2019 at 1:30 p.m. The Board members were invited to attend.

Commissioner of the Revenue: Brian Daniel, Commission of the Revenue, was present to provide accolades to the Board of Equalization and Ms. Suzanne Long, Clerk, for a job well done.

County Departments

Planning Commission: Carlton Yowell, Commission Chair, was present to report that the commission has two (2) substantial issues of concern that will require a public hearing in the near future; encouraged the citizens to provide input on the issues involving the:

- 1) Rural Resort Ordinance concerning the acreage requirement (i.e. 100 acres); and
 - 2) Subdivision Ordinance 4-8-3 concerning restriction to a private drive road to four (4) lots being served
- The Commission has been working with Ligon Webb, County Planning, who is reaching some possible solutions.

Building/Zoning: Ligon Webb, County Planner, was present to report that a vehicle belonging to Jamie Wilks, Building Official, caught fire - no injuries to report; the Combination Building Inspector position is still vacant - Matt Aylor, Erosion & Sediment Director and Jamie Wilks, Building Official, are covering the responsibilities at the present time; Sam Good has offered to return on a part-time basis to assist the County with the inspections.

Economic Development & Tourism: Tracey Williams Gardner, Director of Tourism & Economic Development, was present to thank everyone that provided assistance for the 2019 Christmas parade and tree lighting ceremony; which was a great success; attended the state tourism summit (11'17-11'19) that focused on celebrating 50 years of love; County's primary marketing focused on outdoors a history; Drive 2.0 will be next year's Virginia Tourism Initiative which will market families; first community count census meeting will be scheduled for January 7, 2010 at 10 a.m.

EMS: Noah Hillstrom, Director of Emergency Medical Services was present to report that the agency inspection went very well; total calls toned for the month were 142; average in-county response time to the scene was eight (8) minutes; ambulance is still on track for delivery at the end of December 2019; no updates to provide on the chest compression device grant (i.e. still being reviewed by committees).

- *Supervisor Weakley: Advised of citizen concerns regarding being billed for utilizing local ambulatory transportation; questioned if the details of transports could be uploaded for the public.*

Mr. Hillstrom provided a brief synopsis of the protocol involved when the billing process was first initiated in the County; although those receiving services generally receive a bill from the ambulance company, he will review the proper protocol and report back.

Emergency Management Services: John Sherer, Director of Emergency Management Services, was present and advised that he has been working with emergency services, rescue, fire, and law enforcement to prepare for active

tactical training scheduled for January 31, 2020; recently submitted paperwork for grant funding; noted that the County is within fifty (50) miles of a nuclear power plant which requires the County to adhere to state protocol pertaining to a radiological congestion pathway (i.e. nuclear accident) which calls for Madison to have an active plan in place. He noted that the County's last plan was done in 2008 and was due for updating in 2016; he currently working with the local extension office to get the current plan updated as soon as possible. The County's emergency operations plan is ongoing and is due for adoption in 2020; currently working with Brian Gordon, Director of Emergency Communications on the NextGen 911 equipment proposal.

- *Chairman Jackson: Suggested that John Sherer work with the County Administrator regarding the smart scale projects that would involve the safety projects within the County.*

E911: Brian Gordon, Director of Emergency Communications; advised that the work on the NextGen 911 proposal is still being addressed; planning to attend a meeting in Greene County.

The Board provided accolades to Brian Gordon for all of his efforts.

Shenandoah Blue Ridge Committee: Bruce Bowman, BRC representative, was present and advised that the White Oak Canyon Bridge has now reopened.

Committees or Organizations

5. **Report on Upcoming Committee Appointments (Frye):** The Board was provided a list of all applicants for the planning commission vacancies. Supervisor Hoffman (CPMT) and Supervisor Foster (Piedmont Workforce Network) were also asked if they checked with various individuals to see if they'd like to continue serving; the Board member were also reminded of the ethics council training deadline of 12/31/19; the 2020 statement of economic interest form will be sent out to all parties within the next couple of weeks; the 2019 Christmas luncheon is this Friday from 12:00 p.m. to 1:30 p.m. at the firehouse.

Finance

6. **Budget Supplements (Costello)**

a. Supplement 20-18: EMS Laptops (\$7,894.04): The Finance Director advised that the request is for an appropriation of funds to EMS for the purchases of four (4) rugged laptops for vehicles; source funding is funding received from RSAF grant in excess of original budget; original budget assumed 50% state /50% local grant, but the actual grant was 80% state/20% local.

Supervisor Foster moved that the Board approve FY2020 proposed supplemental appropriation #18 (totaling \$7,984.04), seconded by Supervisor Hoffman. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

b. Supplement 20-19: IT Desktop Replacement Hardware (\$50,000.00): The Finance Director advised that the request is to appropriate assigned fund balance for desktop replacement project; the Board assigned funds on 6/25/2019. She also noted that there will be many small bills to follow, s final numbers haven't yet been received on the total cost for the desktop replacement; noted that she'd like to utilize line item 5500 for the purchase of office 365 on all new computers, which will call for new subscriptions.

Nick McDowell: Noted that Office 365 causes problems, and suggested the County utilize google drive to get everything at no charge.

Supervisor Weakley moved that the Board approve FY2020 proposed supplemental #19 (totaling \$50,000.00) as presented, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

c. Supplement 29-20: IT Desktop Replacement Installation (\$26,499.20): The Finance Director advised that the request is to appropriate funds to pay for labor associated with stating for desktop replacement project. In closing, she advised that the purchase order has already been initiated in order for the request to be accepted. The estimate is for five (5) hours per computer at a procurement rate of \$101.92 per hour.

Supervisor Hoffman moved that the Board approve FY2020 proposed supplemental appropriation #20 (totaling \$26,499.20), seconded by Supervisor Foster.

Chairman Jackson: Questioned the amount of funding in the County's contingency fund.

Supervisor Weakley: Encouraged that prior approval is attained before future purchase orders are initiated for payment.

The Finance Director advised that savings were found based on the amount of funding budgeted for the hiring of I.T. personnel. In closing, she noted that additional funding will be needed for I.T. consulting (Thinc-IT).

Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.

To which the Finance Director advised there was \$771,000.00 as of 11'26'2019 remaining (contingent upon reserves and compensation study). Additional input on IT services will be provided at the meeting on 12'18'2019 for further discussion and consideration (i.e. additional hours will be needed for Phase I of the project).

d. Supplement 20-21: Schools Adjustment to FY19 Encumbrances \$58,058.70): The Finance Director advised that the request is to reduce the amount appropriated for FY19 encumbrances in the school's CIP fund based on final expenditures per the FY19 audit.

Supervisor Foster moved that the Board approve FY2020 proposed supplemental appropriation #21 (totaling \$58,058.70), seconded by Supervisor Weakley. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

7. **Presentation: Fiscal Impact of the Pay & classification Study (Costello):** The Finance Director provided a document that included highlights (based on a memorandum from the County Administrator on 11/12/2019) regarding three (3) options based on the recent compensation study for County employees. Input was compiled based on: 1) job descriptions; 2) assigned job grades; and 3) determination of salary range.

The Finance Director also emphasized that the marking adjustment would help with employee salaries (i.e. cover increased healthcare costs). Emphasis was also placed on the fact that (in her opinion) most employees being assessed by the compensation study are doing more than 'just clerical tasks', and that her departmental staff are just as important and valuable as those who are employed in the constitutional offices. The overall total impact

would be:

Input was provided on the total proposed impact noted as follows:

	Full-Time	Part-time
Option #1:	\$54,000	14.5%
Option #2:	\$59,000	14.6%
Option #3:	\$68,000	32.8%

- *Supervisor Weakley: Expressed an appreciation regarding the recommendation to adjust salaries; questioned if the recommended adjustment is being proposed for January 1'2020 or July 1'2020, to include an established baseline plus merit increase based on employee evaluation(s).*
- *Supervisor Foster: Questioned why the Board hasn't addressed employee comments pertaining to the compensation/classification study.*
- *Chairman Jackson: Noted that this issue has been worked on for quite some time; feels there are staff of value; noted that the County has funding in place to work with.*

The Finance Director further advised that the compensation study has been completed and must be completed within eighteen (18) months or the process will need to be reinitiated. The Board was encouraged to consider making merit increases as opposed to minimum increases. In closing, it was recommended that the County assess Option #3 (for full-time staff), and Option #2 (for part-time staff) and review the tier approach. The state code requires the county to have a salary scale in place; the County can also elect to offer minimum adjustments.

The County Administrator advised that the compensation-classification study has been addressed for quite some time, along with the County's personnel policy. No scenarios provided from staff indicate that anyone is being paid too much. The Board was advised that any increases can be effective made effective January 1'2020, have the plan adopted and ready for action, and discuss individual cases during the budget process. In closing, he encouraged the County to take good care of long-term and loyal employees; he advocated for Option #1 to be effective January 1'2020 at a minimum and proposed Option #3.

After discussion, it was the consensus of the Board to review today's proposal, the personnel study, employee concerns, and initiate further discussions at the meeting scheduled for 5:00 p.m. on December 18'2019.

Minutes

8. November 26'2019 (#42), December 4'2019 (#43) and December 7'2019 (#44) Meeting Minutes
(Frye):

Chairman Jackson called for corrections and/or adoption of the proposed minutes.

Supervisor Foster moved that the Board approve the minutes of November 26'2019 (#42), seconded by Supervisor Hoffman. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

Supervisor Foster moved that the Board approve the minutes of December 4'2019 (#43) seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, Hoffman. Abstain: Foster. Nay: (0). Absent: McGhee.*

12'7'2019

Supervisor Weakley moved that the Board approve the minutes of December 7'2019 (#44), seconded by Supervisor Hoffman. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

Old Business

9. Consideration: Contract for Administration Complex Architectural Consultant (Hobbs): The County Administrator advised that an RFP was issued to attain proposals for architectural services. He participated in a review of all proposals with Chairman Jackson and Supervisor Hoffman. Today's proposal will allow the Board to be involved in every step of the overall process and will take about twenty-eight (28) weeks to complete after the contract has been approved and signed. The Board will need to make an overall decision on funding the construction work. The proposed contract being provided by Norman Smith Architecture shows a value of \$91,200 (which includes \$9,200 being allocation for construction/administration; actual monies required will be \$82,000. Discussions are needed to assess how much liability insurance will be required of the architect since the value of the project is in excess of \$1,000,000 (architect has liability insurance totaling \$250,000). The County Attorney will review the contract as being presented. In closing, it was suggested that the Board approve today's contract contingent upon resolution of the above referenced items.

The County Attorney also noted that further discussion of the contract can be initiated during a closed session. He did verbalize concerns regarding the arbitration provision, which he preferred to delete and include 'choice of venue' and 'waiver of jury trial on both sides', which he feels are relatively minor contract provisions.

Mr. Smith (Norman Smith Architecture) verbalized no further concerns other than what has been noted by the County Attorney.

- *Supervisor Weakley: Questioned if a recommendation will be made to determine where departmental staff will be placed during the overall process.*

The County Administrator advised that the architect will initiate a space study by department to assess:

- 1) Each department's needs/wants
- 2) Total number of employees in each department
- 3) Floor plan management for each department
- 4) Assess which department(s) need to work closely with one another

In closing, it was noted that an assessment will also be necessary to assess whether the Madison Free Clinic and Madison Electoral Board/Registrar's Office will be placed. All findings will be relayed onto the Board of Supervisors for review and assessment in order to determine the best viable options.

- *Supervisor Foster: Recused herself from participating in the voting due to a conflict of interest.*

Supervisor Hoffman moved that the Board authorize the Chairman to execute a contract with Norman Smith Architecture for consulting architect services associated with the renovation of the County's N. Main Street administrative buildings as proposed, subject to review and non-substantive changes by the County Attorney, seconded by Supervisor Weakley. *Aye: Jackson, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

10. Discussion: Status Report on Personnel Study (Hobbs): The County Administrator recommended the Board review the pay study and three (3) scenarios presented that include a baseline. The Board was asked to discuss this further at the session scheduled on December 18'2019 at 5:00 p.m.

New Business:

11. Consideration: FY21 Budget Calendar (Hobbs): The County Administrator provided a complete FY21 budget calendar for review and consideration. Sessions have been scheduled for Thursday afternoons. He advised that plans will call for this years' budget process to move towards electronic documentation as opposed to making budget notebooks. The Board was encouraged to begin the process and accept the proposed calendar as presented.

The Finance Director noted the proposed schedule is preliminary and that an additional meeting session may be required.

After discussion, it was the consensus of the Board to move forward to accept the proposed budget meeting schedule as presented.

12. Discussion: New Animal Shelter Policies on Barn Cats & Partner Groups: Greg Cave, ACO, was present and advised that a recent meeting was held with Dr. Reinhold Phaff, Veterinarian; the shelter adopted two (2) cats out last week; he's trying to reach out to other groups; met with Lisa Davis who would like to reach out to other animal groups.

Programs of interest include:

- Barn Cats Program
- Madison-Greene Humane Society
- MAD Cats

- *Supervisor Weakley: Questioned if the preliminary proposal will call for stray cats not to have to come through the shelter and that the initial intake will be done by one of the other entities denoted.*

Mr. Cave stressed the fact that any groups he works with must be incorporated and documented as such by the State of Virginia before they can be included in the program.

- *Chairman Jackson: Noted that (in his opinion) the animal shelter should be 'the last' resort for anyone who may need to relinquish their pet; feels that responsible pet owners should seek out rescue and other non-profit organizations that can work to rehome animals into loving homes.*

Reference was also made to Shannon Junior for her contribution of time and funding to the local animal shelter. She recommended the County contact Best Friends Resource Center who works with the Humane Society.

- *Chairman Jackson: Noted that based on the recent accusation, Mr. Cave had to hire a personal attorney to represent him; the proposed accusations didn't reveal anything illegal. Accumulated legal fees totaled \$1,040.00, which is felt to the responsibility of the County to refund. In closing, it was found that Mr. Cave*

did nothing illegal, and he conducted himself accordingly.

The Finance Director questioned whether the costs will be charged to the animal shelter or the Board of Supervisors, to which it was suggested that the cost be charged to the Board of Supervisors.

Supervisor Weakley moved that the County reimburse **Mr. Gregg** for his legal expenses, seconded by Supervisor Foster.

Supervisor Weakley amended his motion that the County reimburse Mr. Greg Cave for his legal expenses, seconded by Supervisor Foster. Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.

12. Staff Reports

Public Comment: Chairman Jackson opened the floor for public comment. With no comment(s) being brought forth, the public comment opportunity was closed.

Chairman Jackson called for a recess.

Chairman Jackson reconvened the meeting

6:00 p.m. Public Hearing: Moore Building Purchase (Jackson)

Chairman Jackson opened the public hearing on the proposed purchase of the Moore Building. A brief overview was provided for the public that noted the cost will be \$250,000 financed for fifteen (15) years with an interest rate of 4.5% (owner financed); the owner has agreed to fix the:

- 1) Rear wall of the building where there is a moisture leak
- 2) Repair floor trusses that have broken down over time plus small general repairs

Comments from the Board:

- *Supervisor Hoffman: Verbalized that she was opposed to the purchase of the building; feels the building is in horrible condition; doesn't feel that the County needs anymore real estate; advised that she has contacted Mr. Moore several times during the past several weeks to discuss what repairs that he will make, based on the engineers' report on the building - no responses have been returned to date; feels that Mr. Moore isn't willing to fix the building up to standards as noted in the engineer's report; she took the engineering report to a contractor (that she worked with) and he thought it was justified in every way concerning the repairs; suggested that tourism can be moved into the Arcade Building or the Administration building; suggested that if the Arcade isn't going to be used for anything then it should be sold instead of sitting and deteriorating; the County has an extensive radio project to fund, along with school projects - the County doesn't need to burden the County with any additional or unnecessary expense.*
- *Chairman Jackson: Advised that Supervisor McGhee has asked the Board to hold off making a decision until December 18'2019.*

The following citizens spoke during the public hearing process:

- Kevin McHaney (REMAX): Was present and stated that as a local business owner and real estate broker, he feels that the County does need the real estate; feels that the County is in a much better position to pay for its own buildings instead of paying someone else; feels that the County shouldn't move the tourism office around, as it's the main draw to the County for local business; the current location is very good, welcoming, and should remain where it is; recommended that the County follow through with the purchase.
- Aileen Sevier (Early Mountain Vineyards): Was present and feels that the tourism office serves a critical service to Madison County and is a vibrant asset to the region; supported that the County move forward with purchasing the Moore Building.
- Linda White Gigel: Was present to advise that she has used the Chamber of Commerce building for several programs; feels that the tourism center is in an excellent location; verbalized favor of purchasing the Moore Building.
- Carty Yowell: Was present and referred to the letter written by Mr. Moore, which he feels is very sincere, and he trusts the comments contained therein; feels that the County's financial health involves more debits than credits; noted the number of those in favor of the purchase vs. those showing disfavor at a recent meeting session; feels that the County needs a vibrant downtown location and the current spot helps with traffic and is located in a very charming area (i.e. Beasley Park); feels that the Moore Building provides meeting space for others and additional uses upstairs; encouraged the County to dispose of the Thrift Road property as soon as possible; referred to a quote by additional space for future business , and feels that the County needs a vibrant downtown location; suggested that the tourism center remain in the Moore Building; encouraged the County to consider disposing of the Thrift Road property as soon as possible in the event that the Moore Building is purchased; referred to a quote by Governor Harry Byrd in speaking (with William Carson) in regards to the establishment in 1926 said, "A satisfied visitor is our best investment...", which was true then, is still true today; encouraged the Board to support the purchase (of the Moore Building).
- Carlyle Weaver (Weaver Works, Inc.): Was present and verbalized favor of the purchase of the Moore Building; also encouraged the County to dispose of the property on Thrift Road; feels that the Moore Building is old, but doesn't feel there will be any issues; building is next to Beasley Park, which is something the County does own and will always keep; feels the building will be useful; verbalize familiarity with the report on the condition of the building which some is viable and some is evident of every building in the Town of Madison; feels the proposed price is good for a building in the Town.
- *Chairman Jackson: Advised of the following individuals that submitted comments written and verbal comments for tonight's public hearing:*
 - Carlton & Gale Harris: Verbalized disfavor of the County purchasing the Moore Building
 - Peter Rice: Verbalized favor of the County purchasing the Moore Building
 - Douglas Dear: Verbalized favor of the County purchasing the Moore Building.
 - Charles M. Fisher: Verbalized favor but requested that Thrift Road be disposed of.
 - Kevin McHaney: Advised that he was uncertain of the particulars regarding the engineering report; noted that in looking at recent sales within the County of Madison, property purchased at the proposed price is a very good deal.
 - Richard Eisner (Oneals Road): Was present and advised that (in his opinion) the Moore Building provides a 'best foot forward' with regards to the Chamber of Commerce and Tourism Office's publications and printed materials; feels that the County will have wasted the funding that has already

been utilized to promote tourism here; the Moore Building is centrally located and serves the County well.

- Max Lacy: Was present and noted that the Madison County Historical Society has many items in the Arcade, and hold other functions at the location; he'd hate to see the availability (to the historical society) go away.
- *Supervisor Foster: Noted that the RRCSB now uses space in the Arcade to provide services to Madison which is something the County has been requesting for quite some time; questioned what is the back-up plan in the event the arcade is used for tourism.*
- *Supervisor Weakley: Advised that he plans to review reports for the Moore Building; noted there are concerns about moisture in the building (i.e. basement) - feels this can be mitigated; feels the structure is sound, provides good uses and provides a good location for the Chamber of Commerce and Tourism; feels the Old ABC Building is a great location for viable businesses; recommended that an elevator be installed in the Moore Building if the purchase is approved (i.e. future ADA requirements); suggested the County be certain that Mr. Moore will make the necessary repairs; feels that public input is crucial as public acquisition is being considered; referred to TOT funding that offsets local funding for the Tourism Center.*
- *Supervisor Foster: Referred to the fact that there has been no discussion or assessment of the Arcade Building being used to house the Tourism Center; noted that there are also ADA compliance issues with the Arcade Building and areas of moisture in place.*
- Donnie Aylor: Was present and feels that (in his opinion) the Moore Building is about to fall down.

With no further comments being brought forth, the public hearing was closed.

After discussion, it was the consensus of the Board to refrain from taking any action until the meeting scheduled for December 18'2019.

Closed Session (2.2-3711[A][29] & 2.2-3711[A][1])

On motion of Supervisor Foster, seconded by Supervisor Weakley, the Board convened in a closed session pursuant to:

- a) *Virginia Code Section 2.2-3711(A)(1) for discussion and consideration of prospective candidates for appointment to the Planning Commission;*
- b) *2.2-3711(A)(3) for discussion on the disposition of the Criglersville Elementary School property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors;*
- c) *2.2-3711 (A)(3) for discussion or consideration of the acquisition of the Moore Building where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors; and*
- d) *2.2-3711(A)(1) for discussion on the performance of the County Administrator.*

Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.

Supervisor Foster moved that the Board re-convene in open session, seconded by Supervisor Weakley. ***Aye:***

Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.

Supervisor Foster moved to certify that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A) (1) and (3) and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, seconded by Supervisor Weakley.

Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee

As a result of Closed Session, on motion of Supervisor Foster, seconded by Supervisor Weakley, the following appointments were made to the Madison County Planning Commission:

<u>Appointee</u>	<u>Address</u>	<u>Term Begins</u>	<u>Term Ends</u>
Michael Mosko, Jr.	170 Hidden Oak Trail, Madison	2/1/2020	1/31/2024
Charles Michael Fisher	2408 S. Blue Ridge Turnpike, Rochelle	2/1/2020	1/31/2024
J. Daniel Crigler	935 Good Hope Church Road, Aroda	2/1/2020	1/31/2024
Peter B. Work	1326 Beautiful Run Trail, Aroda	2/1/2020	1/31/2023

Aye: Jackson, Weakley, Foster, Hoffman. Nay: (0). Absent: McGhee.

Adjourn

With no further action being required, Supervisor Hoffman moved that the meeting be adjourned, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, Hoffman. Nay: (0). Absent: McGhee.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Copies: Board of Supervisors, County Attorney & Constitutional Officers
Adopted on: January 14, 2020

Adopted Items:

Resolution #2019-16 [Novum Road Project - Near Culpeper County Line (Rural Rustic Program)]



Agenda
Regular Meeting
Madison County Board of Supervisors

Tuesday, December 10, 2019 at 4:00 p.m.
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adopt Agenda

Public Comment

1. Public Hearing: Moore Building Purchase (Jackson) - ADVERTISED FOR 6:00 P.M.

Special Appearances

2. Quarterly VDOT Report (Resident Engineer Alan Saunders)
Novum Road Project (Resolution #2019-16]
3. Presentation: Completion of Board of Equalization Work (Chairman Phil Brockman)
4. Consideration: Memorandum of Understanding with Rural Madison on the Share Shed (Berry)

Constitutional Officers

County Departments

Committees or Organizations

5. Report on Upcoming Committee Appointments (Frye)

Finance

6. Budget Supplements (Costello)
 - a. FY2020 Proposed Supplemental Appropriation #18- \$7,894.04
 - b. FY2020 Proposed Supplemental Appropriation #19 - \$50,000
 - c. FY2020 Proposed Supplemental Appropriation #20 - \$26,499.20
 - d. FY2020 Proposed Supplemental Appropriation #21 - \$58,058.70
7. Presentation: Fiscal Impact of the Pay & Classification Study (Costello)

Minutes:

8. November 26'2019, December 4'2019 and December 7'2019 Meeting Minutes (Frye)

Old Business

9. Consideration: Contract for Administration Complex Architectural Consultant (Hobbs)
10. Discussion: Status Report on Personnel Study (Hobbs)

New Business

11. Consideration: FY21 Budget Calendar (Hobbs)
12. Discussion: New Animal Shelter Policies on Barn Cats and Partner Groups (Jackson)

Information/Correspondence

13. Monthly Reports (Hobbs)

Public Comment

Closed Session: **2.2-3711(A)(1) & (A)(3)**

Adjourn

AMENDMENTS DENOTED IN ROYAL BLUE WITH **YELLOW HIGHLIGHT**